

## Maytree grant application guidelines

Please complete the full grant application following the guidelines below and submit it by email to grants@maytree.com.

## 1. Contact information

- Date
- Legal name of organization
- Primary contact name and position
- Mailing address
- Telephone
- Email
- Website
- Organizational status (please note that for-profit organizations are not eligible for Maytree funding)

## 2. Describe your organization

Please provide the following information about your organization:

- A short history of your organization, including its mission, how long it has been in existence, and the impact of its work (150-200 words max)
- Information about your board of directors, including their names and positions
- Your organization's operating budget
- How people directly affected by poverty and systemic discrimination are involved with and engaged by your organization
- How your organization advances economic and social rights in your community

## 3. Describe your project

Please provide the following information about your project:

- Name of the project
- A short summary of the project (150-200 words max)
- Project objectives and intended outcomes, including what you are hoping to achieve and what difference you expect to make with this work

- Detailed project budget and requested funding amount, including what resources have already been raised for the work, as well as expenses spent
- A project workplan, including planned activities, timelines, and deliverables
- Project team that will be leading this work, including experiences and expertise required to achieve project outcomes
- Planned activities, including how people directly affected by poverty and inequality will be involved in the work
- How you will evaluate the effectiveness of the project's activities, including markers of success
- Other partners, funders, and/or groups involved
- How your project will advance a human rights-based approach to poverty
- How this work will continue after completion of the grant

For more information, please contact Maytree at grants@maytree.com.